



ALDERLEY EDGE PARISH COUNCIL

Date: 5th December 2016

Dear Councillors,

You are summoned to a meeting of the Parish Council to be held on Monday 12th December at 7.30pm at the Festival Hall, Talbot Road, Alderley Edge.

AGENDA PART I

- 1. Apologies for Absence.**
 - 2. Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI)**
 - 3. Public Participation – A period of not more than twenty minutes will be made available for the public to ask questions or submit comments.**
 - 4. Minutes of the Parish Council meeting of 14th November 2016.**
 - 5. To ratify the Plans Committee minutes of 14th November 2016.**
 - 6. To ratify the Plans Committee minutes of 30th November 2016.**
 - 7. To ratify the Finance Committee minutes of 10th October 2016.**
 - 8. To receive a report from the Clerk.**
 - 9. To receive a report from the Hall Manager**
 - 10. To approve accounts for payment.**
 - 11. To discuss the appointment of a facilities management company for the Medical Centre and Festival Hall.**
 - 12. To discuss possibility of purchasing new notice board at a cost of £900 plus VAT. Installation costs to be confirmed.**
 - 13. To confirm the latest Assessment of Risks.**
- Papers emailed separately to councillors.
- 14. To discuss employee staff contracts and salaries.**

15. Resolution: To approve the appointment of Kimble Roden Architects on a fixed fee of £1800 plus VAT for professional services relating to the refurbishment of the back offices of the Festival Hall.

16. Reports from Councillors.

PART II

That in accordance with the Data Protection Act, the public be excluded from the meeting for Part II of the meeting on the grounds that the discussion will include personal details.

**Anne Ross
Clerk to Alderley Edge Parish Council**