



ALDERLEY EDGE PARISH COUNCIL

Minutes of the Parish Council meeting Held on Monday 12th December 2016

Present: Cllr G Hall (Chairman), Cllrs C Browne, M Dudley-Jones, M Garbett, R Grantham, I Higham, M Taylorson
Clerk: A Ross
Public 3, Press 2

Meeting

Commenced: 7:30pm

PART 1

1. Apologies for Absence.

Cllrs C Munro and R Norbury

2. To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI).

None

3. Public Participation – A period of not more than twenty minutes will be made available for the public to ask questions or submit comments.

A resident pointed out that there are two missing 'Alderley Edge' signs when you enter the village. He knows why one of them is missing but asked if the missing sign on Heyes Lane could be replaced. He thought there were two spare signs stored at the hall that could be used. The Chairman replied that the Parish Council were aware of there being a need to address signage in the village. The Clerk didn't think there were any spare signs still at the hall but agreed to look into it.

4. Minutes of the Parish Council meeting of 14th November 2016.

Approval proposed by Councillor C Browne seconded by Councillor G Hall and carried.

5. To ratify the Plans Committee minutes of 14th November 2016.

Approval proposed by Councillor G Hall, seconded by Councillor M Taylorson and carried (in the Plans Meeting of 30th November)

6. To ratify the Plans Committee minutes of 30th November 2016.

Approval proposed by Councillor M Garbett seconded by Councillor M Taylorson and carried.

7. To ratify the Finance Committee minutes of 10th October 2016.

Approval proposed by Councillor M Garbett seconded by Councillor M Dudley-Jones and carried.

8. To receive a report from the Clerk.

There was a discussion on the CEC proposed free parking initiative and it was agreed the Clerk would reply requesting that the suggested four free days be Wednesday 21st to Saturday 24th December.

9. To receive a report from the Hall Manager

Noted.

10. To approve accounts for payment.

Approval proposed by Councillor M Garbett seconded by Councillor C Browne and carried.

11. To discuss the appointment of a facilities management company for the Medical Centre and Festival Hall.

Cllr Hall explained that the current facilities management contract runs out at the end of December. The support sought from CEC didn't work out and so the PC has contacted a number of companies directly, including PE Jones Ltd (who initially declined as they usually only manage their own properties). Cllr Hall requested that, due to time constraints, a small working party is formed, consisting of himself, Cllr Garbett and Cllr Browne. He asked the council to agree the working party could look at the tenders and mark them on the agreed criteria and appoint based on that. They will produce notes to go with the scores and bring the decision back to the January meeting for ratification by full council.

All councillors agreed and were happy with the proposal.

12. To discuss possibility of purchasing new notice board at a cost of £900 plus VAT. Installation costs to be confirmed.

Total cost of notice board plus installation confirmed at £1050 plus VAT

Approval proposed by Councillor C Browne seconded by Councillor R Grantham and carried.

13. To confirm the latest Assessment of Risks.

The risk assessment for the year 201-17 had been circulated with the agenda for prior review before councillors attended the meeting.

The Assessment of Risks report was formally accepted by the council.

14. To discuss employee staff contracts and salaries.

This item will be considered in Part II of the meeting in the absence of any public/press representatives owing to the requirements of the Data Protection Act.

15. Resolution: To approve the appointment of Kimble Roden Architects on a fixed fee of £1800 plus VAT for professional services relating to the refurbishment of the back offices of the Festival Hall.

Cllr Hall explained that the WREN grant doesn't cover architect fees and he has personally committed to covering the costs through the sale of posters. The architects will prepare the drawings needed to go out to tender.

Approval proposed by Councillor G Hall seconded by Councillor M Garbett and carried.

16. Reports from Councillors.

Cllr Grantham reported that the play area had been officially opened by the Youth Parish Council and just needs some turf.

Cllr Hall reported:

Medical Centre

The second floor has now been divided into three separate suites.

Lease has been signed with Runway Pilates, and fit-out of their suite is progressing. They intend to start classes there from 9th January 2017 and their leaflet with details of classes is available in the foyer.

Arrangements are progressing with the other two prospective tenants.

Festival Hall

The addition of the curtain donated by AEGS and some additional acoustic panels, paid for from a private donation, appear to have brought the acoustics up to the level we are seeking.

We are currently progressing the work required to go out to tender for the first floor of the Festival Hall, which we hope to do as soon as possible in the New Year.

We are launching an appeal for members of the community to buy a picture of old Alderley Edge to go on the walls around the Hall. We plan to put up 16 in total – all high quality images of the village. It would really help if we could get a couple up quickly so that people can see how they look, so if you know of someone who might be willing to be a pioneer please encourage them to get in touch with either me or Catherine Jones.

Cllr Browne gave an update on a number of issues. Report attached.

Meeting Closed: 8.13pm

PART 11

This part of the meeting was held at the end of the evening, once the public and press representatives had left.

Meeting Commenced: 8.52pm

14. To discuss employee staff contracts and salaries.

The councillors discussed staff contracts and salaries.

Meeting Closed: 9.07pm

ACTION SUMMARY

| Undertaken By | Detail | When For |
|----------------------|---------------|-----------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Councillor G Hall
CHAIRMAN