



ALDERLEY EDGE PARISH COUNCIL

Minutes of the Parish Council meeting Held on Monday 12th February 2018

Present: Cllr R Grantham (Chairman), Cllrs C Browne, M Dudley-Jones, M Garbett, G Hall, C Munro, R Norbury, M Taylorson
Clerk: A Ross
Hall Manager, Lengthsman, Press 1, Public 2

Meeting

Commenced: 7:30pm

1. Apologies for Absence.

Cllr I Higham (absent – no apologies)

2. To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI).

Cllrs Norbury and Taylorson declared an interest in item 17 and took no part in the discussion.

3. Public Participation – A period of not more than twenty minutes will be made available for the public to ask questions or submit comments.

A resident asked about the problem of fly-tipping off of Heyes Lane. It is a privately owned field but the access gate is unlocked and he asked if it would be worth contacting the landowner to suggest they lock it. Cllr Browne confirmed the area in question is in Wilmslow and not Alderley Edge ward. It was also noted that fly tipping is an issue across CEC and there is a reporting portal on the CEC website that anyone can access and report a problem.

4. Minutes of the Parish Council meeting of 8th January 2018.

Approval proposed by Councillor G Hall seconded by Councillor R Grantham and carried.

5. To ratify the Plans Committee minutes of 8th January 2018.

Approval proposed by Councillor M Garbett seconded by Councillor R Norbury and carried.

6. To ratify the Finance Committee minutes of 8th January 2018.

Approval proposed by Councillor M Garbett seconded by Councillor R Grantham and carried.

7. To receive a report from the Clerk.

Noted. The Clerk reported that the CCTV visit has been re-arranged for 19th February at 2pm. Cllr Dudley-Jones agreed to attend the town & Parish Conference.

8. To receive a report from the Hall Manager.

The report was noted. The hall manager reported the new EPOS tills are up and running and new card readers are being fitted at the end of the week. The new website has been launched and tickets for the Manford Comedy night are on target.

9. To approve accounts for payment.

Approval proposed by Councillor R Grantham seconded by Councillor C Browne and carried.

10. To discuss Cheshire East Council's 4 day free parking incentive.

Cllr Grantham reported that she sent an email to the new traders group to get their input, and the following dates (all Saturdays) were suggested; 31st March, 7th July, 2nd December and 22nd December. All councillors agreed it was important the trader's recommendations were used.

Cllr Grantham to get final confirmation and agree the dates with Cheshire East.

11. To ratify the review of Effectiveness of the Council's Internal Audit System.

Cllr Browne reported that he carried out the checks on 16th January and was satisfied that everything was in order. It was carried that the review be formally accepted.

12. To discuss the issues raised by the internal auditor in the interim audit with the proposed follow up action.

One of the issues raised is that the council needs to develop and adopt a five year Medium Term Financial Plan. Cllr Garbett confirmed that he is currently working on integrating the cash flow forecast with the reserves policy and budget. It was agreed that the financial plan be brought to the April Finance meeting for adoption and reports against the financial plan will be made quarterly at future finance meetings.

13. To agree an amendment to the Financial Regulations as highlighted in the interim audit:

. 6.10 If thought appropriate by the council payment for certain items may be made by internet banking transfer provided evidence is retained showing which member approved the payment.

To be amended to:

. 6.10 If thought appropriate by the council payment for certain items may be made by internet banking using the current controls provided by the Unity Trust current account whereby 2 out of the 3 signatories authorize the payment.

Approval proposed by Councillor R Grantham seconded by Councillor G Hall and carried.

14. To discuss the implications of the General Data Protection Regulation (GDPR) which will come into force on 25th May 2018.

After discussion it was agreed that an item be added to the March agenda to agree the appointment of an independent firm to act as the council's Data Protection Officer to satisfy the latest changes in the GDPR.

15. To discuss the proposal to maintain the Christmas lights on London Road for another year at a cost of £2847 plus VAT.

Approval proposed by Councillor R Grantham seconded by Councillor G Hall and carried by 7 votes to 1.

16. To discuss the proposal to purchase lights for the three temporary Christmas trees at a cost of no more than £5000 plus VAT.

After discussion all were agreed that the spend be approved subject to acquiring 3 quotes and critical evaluation of the quotes.

Approval proposed by Councillor R Grantham seconded by Councillor G Hall and carried.

17. To discuss proposal to spend £200 (plus VAT) on the hire of a green waste skip for the Chorley Hall Lane Allotment Site.

After discussion it was agreed that the Parish Council would pay the charge for 1 year and then review the situation.

Approval proposed by Councillor C Browne seconded by Councillor R Grantham and carried by 5 votes for, 1 against and 2 abstentions.

18. To discuss proposal to spend up to £2000 on purchase of Facilities Booking Software with 1 day of onsite training.

Approval proposed by Councillor R Grantham seconded by Councillor G Hall and carried.

19. Reports from Councillors.

Cllr Hall reported that he has been talking to the Medical Practice about seating at the front of the Medical Centre. The latest quote he has is £400 for an oak 1m width seat. The doctors will pay for the seat but would like to split the additional cost of fitting it with the Parish Council. The cost to the council will be in the region of £145. He would like to bring this to a future meeting for discussion.

Cllr Browne attended a CEC cabinet meeting to discuss the mid-term financial strategy of the council. The proposed strategy allows for all three libraries under threat of closure to remain open. The proposal will go to full Council for approval on 22nd February.

Highway Matters:

Wilmslow Road – 70m section around junction with Brook Lane to be completely resurfaced. Three way traffic signals will be used.

Oakfield Road – Has been made priority 1 for resurfacing in the new financial year.

The planning application for land to the rear of 14-18 London Road was refused by the Northern Planning Committee. The applicant has gone to appeal and Cllr Browne asked all interested parties to submit their comments before the deadline of 6th March.

His next surgery will be in the library at 10am on Saturday 24th February.

Cllr Grantham reported that a resident asked about purchasing a plaque as a way of recognising the work done by the two young girls who organised a petition to save the library. There was a discussion about whether a framed certificate would be more appropriate. It was agreed the Parish Council would write to the girls thanking them for their hard work.

She was contacted by two businesses in the village about setting up a new traders group to look at bringing trade into the village. They will meet on the last Wednesday of every month and she hopes to attend as many as possible.

Meeting Closed: 8.33pm

ACTION SUMMARY

Undertaken By	Detail	When For
RG	Write letter of thanks re library	As soon as practical

Councillor R Grantham
CHAIRMAN