



ALDERLEY EDGE PARISH COUNCIL

Minutes of the Parish Council meeting Held on Monday 10th February 2020

Present: Cllr M Dudley-Jones (Chairman), Cllrs C Browne, B Chapman, M Garbett, R Grantham
S Greenwood, G Hall, L Marshall, M Taylorson.

Clerk: A Ross
Public: 1

Meeting
Commenced: 7:30pm

PART 1

1. Apologies for Absence.

None

2. To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI).

None

3. Public Participation – A period of not more than twenty minutes will be made available for the public to ask questions or submit comments.

None

4. Minutes of the Parish Council meeting of 13th January 2020.

Approval proposed by Councillor G Hall seconded by Councillor R Grantham and carried.

5. To ratify the Plans Committee minutes of 13th January 2020.

Approval proposed by Councillor M Garbett seconded by Councillor S Greenwood and carried.

6. To ratify the Plans Committee minutes of 3rd February 2020.

Approval proposed by Councillor M Garbett seconded by Councillor S Greenwood and carried.

7. To ratify the Finance Committee minutes of 13th January 2020.

Approval proposed by Councillor M Garbett seconded by Councillor R Grantham and carried.

8. Update from Cheshire East Cycling & Walking champion.

Cllr Ackers-Smith introduced herself and led a discussion on what she is trying to achieve.

9. To receive a report from the Clerk.

It was reported that the interim audit had been received and one of the issues raised was:

A review of the financial regulations found that included within section 10 'Orders for Work, Goods and Services' the following requirement:

'An official order or letter shall be issued for all work, goods and services unless a formal contract is to be prepared or an official order would be inappropriate.'

In practice purchase orders are not used. Purchases should be made as per the financial regulations of the Council. The financial regulations should be reviewed regularly to ensure that they are appropriate.

The report was noted.

10. To receive an update on the Festival Hall.

Cllr Hall presented the figures and reported that they are looking at ways to improve the kitchen and decisions will have to be made regarding how much the council is willing to invest.

11. To receive the PCSO monthly report.

Noted.

12. To approve accounts for payment in the total amount of £56902.69

Approval proposed by Councillor C Browne seconded by Councillor R Grantham and carried.

13. To approve Festival Hall pricing structure.

Cllr Grantham presented the proposed prices and asked councillors to approve the pricing structure and also agree that herself and Cllr Hall have delegated authority to sign off on any exceptions that occur. It was agreed the pricing structure would be agreed annually unless there were any major changes.

Approval proposed by Councillor R Grantham seconded by Councillor G Hall and carried.

14. To review staff salaries.

This item was considered in Part II of the meeting in the absence of any public/press representatives owing to the requirements of the Data Protection Act.

15. Reports from Councillors.

Cllr Taylorson reported himself and Cllr Garbett had been looking at village signage/trees/grids and looking to progress their portfolio assignment over the next few weeks. Cllr Garbett asked to meet with Cllr Browne sometime to discuss current parking schemes and TRO's.

Cllr Hall reported there had been a good response to the advert for Assistant Parish Clerk and the plan is to short list 9 or 10 people for an informal telephone conversation. It is expected the interviews will be held in the week commencing 24th February.

Cllr Chapman reported she had attended a PPG meeting and they now have five new members. She is meeting with groups in the village to discuss producing a local information leaflet and reported there is new fencing around the bowling green and she hopes to visit other village parks to get ideas.

Cllr Dudley-Jones presented brochures for two different types of lights for the park. They got a quote for 16 vandal proof bollard lights and 2 permanent solar lights in the amount of £15,500.00. There needs to be a discussion about whether or not lighting is needed in the park and Cllr Browne suggested running a consultation on it.

He also reported he had contacted the PCC to ask for an update on tackling the issue of car parking in the village. He received a reply that it was being looked in to.

Cllr Browne had circulated a report on the library and was pleased to report that visitor numbers were up on the same period last year. He thanked the library staff and volunteer group for their help.

He would like to bring a resolution to the next PC meeting to place an order for two days hire of a jetting machine to be used for gully cleaning. The cost would be in the region of £1400 plus VAT. He will compile a schedule of roads to be cleaned and councillors for their input. He will not be adding any arterial routes to the schedule.

Meeting Closed: 9.15pm

ACTION SUMMARY

Undertaken By	Detail	When For

Councillor M Dudley-Jones
CHAIRMAN