



## ALDERLEY EDGE PARISH COUNCIL

### Minutes of the Finance Committee held on Monday 6<sup>th</sup> July 2015

**Present:** Cllr M Garbett (Chairman), Cllrs C Browne, M Dudley-Jones, I Higham, R Norbury and M Taylorson.

**In attendance:** Hall Manager  
Clerk – A. Ross  
6 members of the public

#### Meeting

**Commenced:** 8:34pm

**1. Apologies for absence.**

Cllrs R Grantham, G Hall and C Munro

**2. Declaration of interest and request for dispensation to discuss and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI).**

None

**3. Minutes of the meeting held on 7<sup>th</sup> April 2015.**

Approval proposed by Councillor MH Williamson, seconded by Councillor MJ Connor and carried

**4. Recommendations for expenditure.**

**To retrospectively approve the following items:** £

None

**To consider any other recommendations/requests.**

To consider the request from Fred Slater (Arcus) to agree 4200.00  
an amendment to their form of appointment to reflect  
the increase in the scope of work for the medical centre  
resulting in an additional £4200 on top of their usual  
£1120.00 monthly fee.

Cllr Norbury explained the background to this request. The Arcus fee % relates to the total cost of the works and as the total cost of works has gone up their fee will reflect this.

Approval proposed by Councillor R Norbury, seconded by Councillor M Taylorson and carried.

To consider appointing Arcus Consulting LLP as Principal unknown  
Designer for works at the Festival Hall and the related  
financial implications.

Cllr Norbury confirmed that there would be no cost to the Parish Council resulting from this. It is due to a change in construction regulations and relates to health & safety.

On the basis that no extra cost would be incurred:

Approval proposed by Councillor R Norbury, seconded by Councillor M Taylorson and carried.

To discuss the purchase of essential equipment for the Lengthsman. Up to £350

After discussion during which it was accepted that a wider debate was needed regarding this, it was agreed that for now £350 would be made available to purchase a hedge trimmer and leaf blower vacuum.

Approval proposed by Councillor C Browne, seconded by Councillor M Garbett and carried.

**5. To approve the Schedule of Items Paid.**

Approval proposed by Councillor C Browne, seconded by Councillor M Dudley-Jones and carried.

**6. To approve the Income and expenditure Accounts.**

Approval proposed by Councillor C Browne, seconded by Councillor M Dudley-Jones and carried.

**7. Report from relevant councillor regarding Internal Controls.**

Cllr Browne reported that he had done the quarterly checks and was happy that everything was in order.

**8. Notices and Correspondence.**

None

**9. Reports from Councillors.**

Cllr Garbett requested that an item to discuss the purchase of signage for the village be added to the September agenda. There was a discussion about the budget, Cllr Garbett confirmed that he is producing a cash flow analysis. The Clerk asked the council to consider delaying any non-urgent spend until March 2016 when there would be a clearer idea of whether the Medical Centre build was on schedule to qualify for the NHSE half million pound grant.

Cllr Dudley-Jones asked for the council to agree in principle to spending £200 on high-vis jackets for volunteers conducting the parking review. This item will be added to the September agenda for formal approval. All were agreed.

**Meeting Closed:** 8:57pm

**ACTION SUMMARY**

<b>Undertaken By</b>	<b>Detail</b>	<b>When For</b>

**Councillor M Garbett**  
**CHAIRMAN**