



ALDERLEY EDGE PARISH COUNCIL

Minutes of the Finance Committee held on Monday 10th July 2017

Present: Cllr M Garbett (Chairman), Cllrs C Browne, M Dudley-Jones, G Hall, I Higham, R Norbury

In attendance: Clerk – A. Ross, Public 1, Hall Manager

Meeting

Commenced: 8:16pm

1. Apologies for Absence.

Cllrs R Grantham, C Munro, M Taylorson

2. Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI).

None

3. Minutes of the meeting held on 10th April 2017.

Not yet done.

4. Recommendations for expenditure:

a) To retrospectively approve the following items: £

none

b) To consider any other recommendations/requests:

Additional till for the bar up to £1200 plus VAT

The Hall Manger reported that she had been unable to get an accurate quote and was happy for this item to be deferred until the next meeting.

Agreement to appoint a new Assistant Hall Manager up to £20,000 per annum plus
Pension benefits up to £4160
Per annum

Cllr Browne proposed and Cllr Garbett seconded an amendment to the resolution that the appointment be offered on a 12 months fixed term basis.

Approval of the amended resolution was proposed by Councillor M Garbett seconded by Councillor G Hall and carried.

Recruitment fees for work done by Liz Marshall HR Ltd £336

Approval proposed by Councillor M Garbett seconded by Councillor G Hall and carried.

5. To approve the Schedule of Items Paid.

Approval proposed by Councillor M Garbett seconded by Councillor G Hall and carried in the total amount of £133762.95

6. To approve the Income and Expenditure accounts.

Approval proposed by Councillor M Garbett seconded by Councillor G Hall and carried.

7. Report from relevant councillor regarding Internal Controls.

Cllr Browne reported that he had carried out the checks and was satisfied that everything was in order. He still needs to arrange a date for the stock check.

8. Present the individual salary figures to full council for approval.

Cllr Browne had checked the figures and was satisfied everything was in order. Approval of the figures was agreed.

9. Notices and Correspondence.

None

10. Reports from Councillors.

None

Meeting Closed: 8:52pm

ACTION SUMMARY

Undertaken By	Detail	When For

**Councillor M Garbett
CHAIRMAN**