



# ALDERLEY EDGE PARISH COUNCIL

## Minutes of the Finance Committee held on Monday 18th July 2011

**Present:** Cllr J D Bergin (Chairman), Cllrs M W Maczkowiak, F Keegan, M J Connor  
M D Lloyd (joined at point 3), M H Williamson (left at point 7), D G Herald (left at point 7)

**In attendance:** No representative from the press  
No members of the public

### Meeting

**Commenced:** 9:10pm

#### 1. Apologies for absence.

Received from Cllr S Joseph.

#### 2. To receive disclosures of personal and prejudicial interests from councillors on matters to be considered at the meeting.

None.

#### 3. Minutes of the meeting held on 11th April 2011.

Approval proposed by Councillor F Keegan, seconded by Councillor M H Williamson and carried (at the Parish Council meeting of 9th May 2011 – point 6 on page C2).

#### 4. Matters arising.

None.

#### 5. Recommendations for expenditure.

a) To retrospectively approve the following items: £

None.

b) To consider any other recommendations/requests.

Councillor M H Williamson sought confirmation of the expenditure in connection with the Civic Service – printing of the Order of Service £238.20 and refreshments afterwards £25.00.

It was resolved by all present that these costs were acceptable and approved.

**From the next meeting, Items 6 and 7 will be taken in the opposite order.**

#### 6. To approve the Schedule of Items paid.

Approval proposed by Councillor M J Connor, seconded by Councillor F Keegan and carried.

#### 7. To approve the Statement of Accounts.

Approval proposed by Councillor M H Williamson, seconded by Councillor F Keegan and carried.

**8. To approve the Summary of Operations for the Festival Hall.**

There was some discussion of the figures and clarity sought regarding income streams and when it is expected to be received before approval was proposed by Councillor M J Connor, seconded by Councillor F Keegan and carried.

**9. Report from relevant councillor regarding Internal Controls.**

The check had not yet been undertaken since the return of the books from audit.

Accordingly, Councillor M D Lloyd agreed to complete the check as soon as he was available.

**10. To consider the ongoing appointment of JDH Business Services Ltd as the Parish Council's Internal Auditor.**

A short discussion was held on the service received from this firm over the past 9 years and without hesitation the councillors resolved that its services be retained for a further year.

**11. Notices and Correspondence.**

None.

**12. Reports from Councillors.**

None.

**Meeting Closed:** 9:40pm

**ACTION SUMMARY**

<b>Undertaken By</b>	<b>Detail</b>	<b>When For</b>
MDL	Undertake check of financial books/papers	As soon as practicable
Clerk	Confirm Internal Auditor appointment for further year	End July

**Councillor J D Bergin**  
**CHAIRMAN**