



ALDERLEY EDGE PARISH COUNCIL

Minutes of the Finance Committee held on Monday 15th January 2024

Present: Cllr M Garbett (Chairman), Cllrs A Bates, L Booth, C Browne, V Fogharty, R Grantham.

In attendance: Clerk – A. Ross, Assistant Clerk, Public 1

Meeting Commenced: 8:04 pm

1. Apologies for Absence.

Cllrs B Chapman, K Hulme, S Raja.

2. Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary interest (DPI).

None

3. Minutes of the meeting held on 9th October 2023.

Approval proposed by Councillor M Garbett seconded by Councillor V Fogharty and carried. (item 6 on C21)

4. Recommendations for expenditure:

a) To retrospectively approve the following items:

None.

b) To consider any other recommendations/requests:

New Pendant for Mayor's chain, refurbishment of existing bars and collarette and new collarette and bars at cost of £998.63 plus VAT and cost of carriage.

After discussion it was agreed that although the spend seemed a lot, it was partly because there hadn't been any new bars ordered for a number of years and it was felt that there was a need to preserve the existing chain.

Approval proposed by Councillor R Grantham seconded by Councillor M Garbett and carried.

To approve spend on tree maintenance at Beech Close allotment boundary up to £3,500.00 plus VAT

The assistant Clerk has so far received 2 quotes, with one being significantly lower than the other, however there was not enough detail in the 2nd quote to establish if it was a like for like comparison. She will follow up and try to obtain a 3rd quote. The Parish Council agreed to approve the spend but will review further quotes when received.

Approval proposed by Councillor R Grantham seconded by Councillor M Garbett and carried.

5. To approve the schedule of items paid in total amount of £61,038.25

Approval proposed by Councillor M Garbett seconded by Councillor R Grantham and carried.

6. To approve the Income and Expenditure accounts.

Approval proposed by Councillor M Garbett seconded by Councillor R Grantham and carried.

7. To review the Medium-Term Financial Plan (MTFP) figures

Cllr Garbett explained the figures and the report was noted.

8. Report from relevant councillor regarding internal controls, including check on individual salary figures.

Cllr Bates reported that she had carried out the checks and was satisfied everything was in order. It was noted that there were some discrepancies in the bar stock check.

9. To approve the wastage/discount reports & stock movements for the bar.

The Clerk explained there had been more movements than expected and she was looking into this with the hall management team. She will report back further.

10. To review the latest financial position of the service charges to the Medical Centre.

The figures were reviewed and noted.

11. To consider any grant applications received.

None

12. To approve an increase in allotment rent in line with CPI as at September 2023 of 6.7%. Increase to take effect from 1st October 2024.

Approval proposed by Councillor C Browne seconded by Councillor M Garbett and carried.

13. To discuss and approve revised lengthsman SLA.

The Clerk explained that she was struggling to obtain quotes for a lengthsman. All were agreed that they were happy to approve the proposed new SLA with revised hourly rate as they felt it was good value and the current average rate for gardening services is £30 per hour. Home Assist was already on the approved contracts list and this will be extended for another 3 years.

Approval proposed by Councillor M Garbett seconded by Councillor R Grantham and carried.

14. Reports from Councillors.

None

Meeting Closed: 8:33pm

ACTION SUMMARY

Undertaken By	Detail	When For

Councillor M Garbett
CHAIRMAN